Digital Design

Course Description:

An introductory course focused on digital technologies and what it means to be living in a digital world. Students will gain an understanding of how digital technologies impacts the environment, society, and the economy. Students will develop a foundation in essential abilities and attitudes that will in turn expand their opportunities in the world of information and communications.

Assignments:

Assignments will be due at the beginning of class and must be <u>complete</u> to receive credit. You will have very little homework in this class as long as the time given in class is used wisely. The key to earning a good grade in this class is to be present in class each day and to keep up with the pace of the class. There will be no penalty for turning in late assignments but it is well worth the effort to turn them in on time. All assignments are due 1 week before the end of the term.

You will be responsible to upload all of your assignments to Canvas. All assignment information and instructions will be available through your Canvas login.

Make-up work:

If you are absent, it is your responsibility to check with me <u>before class to see what you have missed.</u> All make-up work will be due the class period following the day you return.

Hall Pass/Late Pass:

You will be given two Hall Passes. Any unused passes can be turned in for 10 points of extra credit each. Using the hall pass is a privilege, not a right. You will not be allowed to leave class to get assignments or books that you have forgotten.

Keeping your Hall pass is your responsibility. You must have your pass in order to use it.

Extra Credit:

Extra Credit will be given for extra work. Although not guaranteed, there is generally opportunity for extra credit each term. Extra credit will **only** be available to those who have turned in **<u>each assignment</u>** (i.e. you must have a score for each assignment). All extra credit will be due one week before the end of the term.

Preparation:

It is your responsibility to come to class with a writing utensil, notebook, and anything else you are asked to bring each day. You will not be allowed to return to your locker to get forgotten assignments, etc. It is a good idea to back-up all of your files to a flash drive. Although one will not be provided or required, it is a good idea to make sure you are not losing your work due to a computer issue.

Computer Use:

This course will use the computer lab extensively. Many of our assignments will be submitted electronically through Canvas. Because of this, the "Computer Use Agreement" will be strictly enforced. For more information please read the agreement in the front of your planner or at:
http://willowcreek.alpineschools.org/2012/02/03/student-handbook/

Attendance:

(Refer to school's attendance policy for general attendance procedures.)

Tests/Quizzes:

If you are going to be absent on test day, you or one of your parents must make contact with me before test time to make arrangements to take your test at another time. Test make up must be completed within one

week of the time when the test is given. All make-up work should be done after school or during Pride Time.

Behavior:

Common courtesy and kindness for everyone are expected in this class at all times. Any behavior that takes away from learning will not be tolerated. Honesty and integrity are necessary in this class. Anyone who attempts to cheat will receive a zero on the assignment without the opportunity to make it up**.**
Behavior is also how you act when the teacher is not looking. We have had many cases of vandalism in the lab area during class. Please maintain such integrity and respect for the awesome equipment that we have at Willowcreek. There will be a minimum of **$50.00 fine** for any individual who does not comply and cannot treat the lab area with respect.

Grade Scale:

A	94%-100%	C	73%-75%
A-	90%-93%	C-	70%-72%
B+	86%-89%	D+	66%-69%
B	82%-85%	D	63%-65%
B-	79%-81%	D-	60%-62%
C+	76%-78%	F	0-59%

Fees:

As a part of the registration process for this class a registration fee was paid. The money from the registration is used to maintain the equipment and buy items that are difficult to quantify, such as printer ink and glue.
No teacher can or will accept money All fees must be paid to the financial secretary.

Alpine Foundation:

As teachers we are always in need if assistance in our classes. One of the biggest obstacles we face is finding a way to financially afford to provide the students with the best possible education. I would like to enlist your help as a parent. The Alpine District Foundation is a charity that works closely with the district to provide an avenue where the community can chip in. They are organized so that you can make a donation and specifically indicate where that donation goes, right down to the classroom teacher. Please consider this opportunity and visit the Alpine Foundation webpage and donate to your child's classroom: **http://foundation.alpineschools.org/**

Walkaways:

This course will consist of many small skill assessments. These assessments will be used to determine if the student has achieved a good basic understanding of the concepts discussed in class. Students are expected to pass each walkaway with an 80% or better. Students will take the walkaways during class time on the original day only. Students will be allowed to retake the walkaway, following some remediation, until the 80% mastery has been achieved. Retakes will only be allowed before/after school or during Pride time. If a student passes all of the walkaways with an 80% or better, a grade of at least a D- is guaranteed at the end of the term.

Canvas:

We will be accessing all course materials using Canvas. Canvas is a great way for students to access the course materials at school or at home. Students will be using Canvas to view and submit assignments. To register for a parent account and have access to your students course please follow the instructions at
https://community.canvaslms.com/docs/DOC-2020.

Signature Page:

Please review this disclosure document with your parent or guardian and complete the signature form on my website:
http://www.mralder.com/disclosure-docs.html